



COURSE OUTLINE: IVT130 - FIELD PLACEMENT I

Prepared: CICE department

Approved: Martha Irwin, Dean, Community Services and Interdisciplinary Studies

Course Code: Title	IVT130: FIELD PLACEMENT I
Program Number: Name	1120: COMMUNITY INTEGRATN
Department:	C.I.C.E.
Academic Year:	2022-2023
Course Description:	<p>This course is designed to provide students with practical learning experience in their chosen academic program area of study. Students will be evaluated on their professional work habits, skill development and interpersonal communication skills. Students will demonstrate self-advocacy skills as addressed within their seminar class, IVT112 - Self-Advocacy and Rights in the Workplace.</p> <p>Students will complete a minimum of 40 hours in Field Placement I plus one hour of in-class instruction weekly.</p>
Total Credits:	12
Hours/Week:	6
Total Hours:	84
Prerequisites:	IVT110
Corequisites:	IVT112
This course is a pre-requisite for:	IVT118, IVT131
Vocational Learning Outcomes (VLO's) addressed in this course: Please refer to program web page for a complete listing of program outcomes where applicable.	1120 - COMMUNITY INTEGRATN VLO 1 Integrate fully in academic, social and community activities. VLO 2 Develop and apply transferrable learning strategies to promote self-determination, life satisfaction, and lifelong learning. VLO 3 Develop academic and employment skills related to the workplace and specified area of study. VLO 4 Apply interpersonal and communication skills to build relationships with community supports, resources, and prospective employers. VLO 5 Further develop confidence, self-awareness, and self-advocacy skills related to independence, employment, and personal well-being. VLO 6 Engage in strengths-based, individualized goal setting related to self-determination and independence, both personally and professionally.
Essential Employability Skills (EES) addressed in this course:	EES 1 Communicate clearly, concisely and correctly in the written, spoken, and visual form that fulfills the purpose and meets the needs of the audience. EES 2 Respond to written, spoken, or visual messages in a manner that ensures effective communication. EES 4 Apply a systematic approach to solve problems.



- EES 5 Use a variety of thinking skills to anticipate and solve problems.
- EES 6 Locate, select, organize, and document information using appropriate technology and information systems.
- EES 7 Analyze, evaluate, and apply relevant information from a variety of sources.
- EES 8 Show respect for the diverse opinions, values, belief systems, and contributions of others.
- EES 9 Interact with others in groups or teams that contribute to effective working relationships and the achievement of goals.
- EES 10 Manage the use of time and other resources to complete projects.
- EES 11 Take responsibility for ones own actions, decisions, and consequences.

Course Evaluation:

Satisfactory/Unsatisfactory
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A minimum program GPA of 2.0 or higher where program specific standards exist is required for graduation.

Course Outcomes and Learning Objectives:

Course Outcome 1	Learning Objectives for Course Outcome 1
Interact with other professionals in ways that contribute to effective working relationships and the achievement of goals within the placement setting.	1.1 Work collaboratively with supervisors and the staff team to identify the roles and responsibilities of the student on placement. 1.2 Establish and implement strategies to accomplish these tasks and student`s individual learning objectives. 1.3 Dress appropriately as directed by the field placement supervisor. 1.4 Demonstrate effective interpersonal skills. 1.5 Respect confidentiality within the field placement setting. 1.6 Model attitudes and behaviour appropriate to the setting. 1.7 Demonstrate an ability to work with others in the field placement setting.
Course Outcome 2	Learning Objectives for Course Outcome 2
Communicate effectively verbally and non-verbally in the field placement setting.	2.1 Demonstrate an ability to communicate with the supervisor, co-workers and others in a professional manner. 2.2 Communicate any difficulties or concerns to the appropriate field supervisor. 2.3 Develop an understanding of where and when to get assistance in work related matters. 2.4 Seek guidance and assistance for assignments and projects related to seminar class. 1 2.5 Practice self-advocacy skills relevant to the field placement setting.
Course Outcome 3	Learning Objectives for Course Outcome 3
Practice professionalism to develop work ethic related to the field placement setting.	3.1 Adhere to CICE Program Field Placement Expectations. 3.2 Seek clarification from the Field Placement Supervisor or the ELO if these conditions cannot be met. 3.3 Demonstrate acceptable time management and organizational skills, i.e., punctuality, task/assignment completion within a reasonable time frame, and utilizing time



		<p>constructively.</p> <p>3.4 Follow instructions and ask for clarification if required.</p> <p>3.5 Schedule personal appointments around field placement hours.</p> <p>3.6 Request weekly feedback in relation to field placement performance.</p>				
	Course Outcome 4	Learning Objectives for Course Outcome 4				
	Demonstrate the ability to follow the routines and/or procedures of the placement site.	<p>4.1 Take initiative by completing tasks or assignments and seek guidance and feedback each week.</p> <p>4.2 Stay on task until the assigned job/task is completed.</p> <p>4.3 Request assistance or clarification to ensure expected outcome of task or assignment completion.</p> <p>4.4 Self-advocate if concerned about tasks assigned (i.e. dangerous situations, unfamiliar with task, or environment, or verbal instructions)</p>				
	Course Outcome 5	Learning Objectives for Course Outcome 5				
	Develop/demonstrate effective team building skills.	<p>5.1 Accept constructive criticism and feedback to assist with professional/personal growth.</p> <p>5.2 Demonstrate a willingness to assist and support co-workers.</p> <p>5.3 Contribute ideas and follow through with any commitments made to the team.</p> <p>5.4 Request a directive if assigned work is completed.</p>				
Evaluation Process and Grading System:	<table border="1"> <thead> <tr> <th>Evaluation Type</th> <th>Evaluation Weight</th> </tr> </thead> <tbody> <tr> <td>IVT130 Field Placement Documents</td> <td>100%</td> </tr> </tbody> </table>		Evaluation Type	Evaluation Weight	IVT130 Field Placement Documents	100%
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Date:	December 19, 2022					
Addendum:	Please refer to the course outline addendum on the Learning Management System for further information.					